ADA ACCESSIBILITY POLICY AND PRACTICES

Preface

This document presents ARSC policies and practices relating to providing access to its conferences, meetings, and publications for persons with disabilities. This policy was approved by the ARSC Board of Directors in July 2014.

Policy Statements

Brief Statement

> ARSC is committed to providing equal access in all aspects of its business, including its conferences, meetings, and publications. Please contact the ARSC Executive Director to discuss accommodations for disabilities [Nathan Georgitis, execdir@arsc-audio.org, 541-346-1852].

Long Statement

> ARSC is committed to providing equal access in all aspects of its business, including its conferences, meetings, and publications. ARSC makes efforts to meet the needs of persons with disabilities within the limits of its budget.

> ARSC policy is to locate conferences at ADA compliant facilities. ARSC makes best efforts to locate conference related events, business meetings, and chapter meetings at ADA compliant facilities.

> ARSC policy is to help persons with disabilities locate and use accessibility resources and services. ARSC does not rent or purchase accessibility resources or services for persons with disabilities.

> ARSC makes additional efforts to provide access to its conferences, meetings, and publications as described in its accessibility practices table.

> The Executive Director is the organizational lead for accessibility issues. Additional responsibilities are delegated to the Conference Manager, Assistant Conference Manager, Publications Chair, and Web Master.

Accessibility Practices Table

This table presents ARSC practices relating to providing access to access to its conferences, meetings, and publications for persons with disabilities.

Area of Operations	Resolution	Responsibility
Conference Facilities	ARSC will locate conference with only with ADA compliant hotels. ARSC will prefer to locate other conference related events and tours at ADA compliant facilities. ARSC Conference Manager will review accessibility issues with hotel. ARSC Exec. Dir. and Asst. Conference Manager will field and respond to accessibility issues during conference.	ARSC Conf. Mngr. ARSC Asst. Conf. Mngr. ARSC Exec. Dir.
Conference Registration	ARSC will provide free registration to assistants and interpreters.	ARSC Registrar
Conference Communications	ARSC will include accessibility statement on all conference announcements and similar communications. ARSC will provide upon request an electronic version of program for use with adaptive technologies. ARSC will prefer ADA compliant service providers of conference audiovisual services. ARSC Conference Manager will review accessibility issues with conference a/v service provider. ARSC Conference Program Chair will circulate to presenters accessibility guidelines for ARSC presentations, slides, and handouts. ARSC will not rent or purchase adaptive technologies or services such as ASL interpretation, CART captioning service,	ARSC Exec. Dir. ARSC Registrar ARSC Program Chair

	mobility devices, assisted listening devices, software, etc. ARSC will direct participants to accessibility resources, as necessary.	
Chapter Meetings	Meeting planners will prefer to locate meetings at ADA compliant facilities.	ARSC Chapters
ARSC Website	ARSC will ensure website content meets Level 2 Success Criteria for coding presented in the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines, version 2.0. ARSC Web Master will complete periodic review of website accessibility using W3C validation tool.	ARSC Web Master
ARSC Journal and Newsletter	ARSC will provide upon request an electronic copy of ARSC Journal and ARSC Newsletter for use with adaptive technologies.	ARSC Exec. Dir.